



County Solicitor
Jacquelyn E. Pfursich, Esquire

October 5, 2022

VIA EMAIL ONLY TO:
reaganfive@protonmail.com
Mike Miller

Re: Right to Know Request PA Open Records Appeal #AP 2022-1749

Dear Mr. Miller:

I am writing to you with regard to the recent decision rendered by the Pennsylvania Office of Open Records related to the above appeal. The County will make the records available as follows:

Inspection shall be subject to proper regulation for safekeeping of the Pennsylvania Election Code (25 P.S. § 2648). The County will require compliance with all of the following:

- 1) One person shall inspect at a time. No groups.
- 2) A person inspecting shall sign a sheet provided by the County upon each visit noting the time of arrival and the time of departure.
- 3) Requests to inspect shall be scheduled in advance by contacting Christa Miller, Chief Registrar by email at mchrista@co.lancaster.pa.us: Appointments of up to 2-hour duration will be scheduled at times when Voter Services staff can be present to monitor the inspection process, in accordance with 25 P.S. § 2648 of the Election Code which states that public inspection of records shall only occur in the presence of a member or authorized employee of the board of elections.
- 4) A person inspecting shall inspect only 1 batch of records at a time, in order to preserve their organizational integrity.
- 5) No writing implements shall be permitted near the records. Records must be inspected on one side of the room, and notes must be taken on the opposite side of the room.
- 6) No photography or video shall be permitted.
- 7) The County reserves the right to have a Sheriff's deputy or its designee present.



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As you can surely understand, this is a fluid process that may require adjustments to the above rules and requirements, to the extent necessary to ensure order, and to preserve the County's records and their organizational integrity. If any such adjustments need to be made, we expect you will work with the County in a professional and courteous manner. Ms. Miller will provide you with the location of where review of the records will take place.

Very truly yours,



Jacquelyn E. Pfursich
County Solicitor